



## Chesapeake Section American Water Works Association, Inc.

Board Meeting Minutes  
March 8, 2013  
Howard County DPW

**Gary Geck, Chair**  
[gary.geck@rcn.com](mailto:gary.geck@rcn.com)  
Columbia, MD

### 1. Call to Order

The CSAWWA board meeting of the Board, Officers, and Committee Chairs was called to order by Chair Gary Geck, on Friday, March 8, 2013, at 9:42 am, in Columbia, MD

**1.1 Roll Call** by Graeme Lake with the following present:

Gary Geck	Rachel Ellis	Nicolle Boulay
Graeme Lake	Teresa DiGenova	Andy Cooper
Ann Baugher	Cheryl Paulin	Angela Ballard-Landers
Criag Daly	Patty Gamby	Eric Held
J. Michael Lewis	Sophia Liskovich	Jim Newbold
Jay Price	George Rest	Scott Shipe
Don Sprinkle	Zainab Nejati	

**Not present:** Brian Gresehover, Douglas Brinkman, Brian Aylaian, Colleen Arnold, Harish Arora, Jane Bayer, Russ Dalton, Aaron Duke, Dennis Funk, Jay Kirk, Jonathan Madagu, Kyle Massey, Rob Penman, Angela Perry, Pareshe Sanghavi, Maya Sathyanadhan, David Smith, Dr. Edward Bouwer

### 2. Approval of Minutes ~ January 11, 2013 Board Minutes

**The January 11, 2013 Board Minutes were presented for approval. Motion made by Graeme Lake, seconded by Rachel Ellis, to approve the minutes as presented. Motion carried.**

### 3. Remarks by the Chair – Gary Geck

- CSAWWA received AWWA recognition at the 2013 Membership Summit along with a \$250.00 check for participating in the 2012 membership plan campaign. Patty Gamby, Membership Chair, to submit a 2013 Membership Plan by deadline.
- Please check with Brian Gresehover or Gary Geck before contacting paid staff to assist with events.
- Special thanks to the Young Professional (YP) groups and their involvement through volunteerism.
- CSAWWA's biggest revenue sources are the TriCon annual conference and the Section membership dues allotment.

### 4. Financial Report – Ann Baugher for Brian Gresehover - CSAWWA's Checking Account balance, \$ 92,531.28, and the 18-month CD, 0.65% interest, \$ 19,064.60.

### 5. Director's Report – Doug Brinkman – no report presented by Mr. Brinkman due to a family emergency.

### 6. 2013 Budget – Status and Amendments. Chair Geck announced the Board e-voted to approve a \$4,000.00 budget to send two students to ACE13, as recommended by the Ad-hoc committee. CSAWWA will ask the students to become AWWA members. Ann Baugher will assist in making the students' time at ACE beneficial.

### 7. Chesapeake Magazine

Winter 2013 issue has been mailed with Spring issue articles due to Jim Newbold by March 15, 2013. Spring issue set to mail April 17, 2013. Articles to be written by Brian Aylaian on the Stormwater committees, Brandon Flint on the Membership Summit, Scott Shipe on Berkeley Springs; George Rest on the Water Taste Test, Craig Daly on the School Outreach Days, Nicolle Boulay on the Utility Spotlight, Harish Arora promoting the Spring Meeting; and Kyle Massey on the YP Summit.

Summer issue articles due June 7, 2013 with plans to mail this issue on July 12, 2013. Articles to be included in this issue: Harish Arora – Spring Meeting, David Smith – Career Fair

Please advise Jim Newbold if you would be willing to write an article for any issue as additional articles are always welcome.

### 8. Calendar of Events (attached) – Attendees reviewed and updated the "Running Calendar of Events". (Running Calendar of Events is included with board meeting Agenda.) Please advise Ann Baugher, Cheryl Paulin and Gary Geck of any additions to the present "Calendar of Events".

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- **January 28, 2013** premier luncheon webinar went well. Discussion followed that utilities need more notice and maybe for future ones, to get the word out more. Posting within utilities was suggested. Next one will possibly be in May with Kyle Massey coordinating.
  - **January 31, 2013** stormwater stakeholder meeting, Brian Aylaian attended. CSAWWA will remain active in these meetings to remain in the loop.
  - **February 6-8, 2013** – Cheryl Paulin reported on the benefits that she and Brandon Flint realized representing CSAWWA at the 2013 Membership Summit.
  - **February 19 – 21, 2013** – Craig Daly reported on the Montgomery County school outreach. Presentation team had a lot of fun feeling the message got across. Received student notes with plans to include them in an upcoming *Chesapeake*. Great enthusiasm and good questions by the students. Discussion followed with potential further outreach and in Maryland. Michael Lewis and Angela Ballard-Landers shared their success at WSSC in educating students on water with green schools in Howard and Montgomery counties being the easiest to gain access.
  - **February 22-23, 2013** – Scott Shipe reported Bob Beringer’s great presentation on “Brilliant Water” and happy to see a public water treatment plant in the central states take the international event win, as 2013 was only the second time in the history of the International Water Taste Test for a public system to take this award. Cambridge Massachusetts is actively trying to ban bottled water.
  - **March 10-13, 2013** – Kyle Massey, Russ Dalton and David Smith attending the joint WEF/AWWA Young Professionals Summit.
  - **March 15, 2013** – Career Fair preparations are almost complete. Fair will have 18 interviewing firms, Rudy Chow as Keynote speaker along with a few words from Chair Gary Geck and CWEA President Bob Beringer. Several sponsorships received with 75 students registered and a waiting list. The Board applauded the committee for all of their hard work on putting this together. Invitation extended to attend at 4:30 pm to hear the Keynote and the Happy Hour at the conclusion of the day.
  - **March 23, 2013** – DC Water For People World Water Day event with information on the website
  - **April 10, 2013** – Customer Service event with Angela Ballard-Landers distributing flyers for posting and getting the word out.
  - **April 10, 2013** – Poker Tournament – postponed until fall and to allow time to secure Maryland gambling law compliance.
  - **April 18, 2013** – YP Duck Pin bowling to be held at Mustang Alley from 7 pm – 8 pm
  - **April 17-18, 2013** – Scott Shipe discussed upcoming joint Fly-In with participation of six from CWEA and eight from CSAWWA, the largest group yet. Chair Gary Geck thanked Scott Shipe for his continued involvement over many years. Scott Shipe asked for someone to volunteer to speak on Hagerstown local television for 3.5 minutes about CSAWWA, to air during Drinking Water Week. Gary Geck volunteered.
  - **April 23-24, 2013** – Sophia Liskovich has utility training scheduled in Wilmington and WSSC. Flyers to be circulated, contact hours awaiting approval. Registration is free to Utility Members. Mr. Geck thanked Sophia Liskovich and her committee for all of the hard work over the past two years in their on-the-road training becoming reality.
  - **April 30, 2013** – Maryland WARN free day workshop with table top exercise in the afternoon. Lunch on your own – limited to first 40 people
  - **May 5-9, 2013** – Maryland Rural Water Conference, ending the day before our joint Spring Meeting
  - **May 6-10, 2013** – National Drinking Water Week
  - **May 10, 2013** – Joint Spring Meeting, included Water Taste Test, afternoon Dalecarlia plant tour - held at Washington Aqueduct
  - **May 16, 2013** – Andy Cooper reported the Joint Water Reuse may postpone this into July.
  - **May 23, 2013** – CWEA Stormwater Spring Seminar at MITAGS
  - **June 2-7, 2013** – Short Course, Mt. Saint Mary’s University, Don Sprinkle reported the 2013 Short Course brochure will be posted the week of March 18, 2013, and mailing to follow.. In previous years, to attend, one had to be a member of one of the three associations. Short Course Committee changed in 2013, members will receive a discount on registration.. Association membership tables welcome.
  - **June 9 – 13, 2013** – ACE13 – Gary Geck, Cheryl Paulin and Ann Baugher attending along with two students
  - **August 2-30, 2013** – Nicolle Boulay, TriCon Technical Program Co-Chair reported an exciting 2013 program is being planned with Rachel Ellis announcing sponsorships to open at 11:00 am on March 12, 2013.
  - **October 7-11, 2013** – National Customer Service Week added to the calendar by Angela Ballard-Landers
9. **Unfinished Business**
- 9.1 **Ad-hoc Committee on budget access scholarships/other - (Aaron Duke, Chair)** – Sophia Liskovich’s university contacts have advised a good scholarship varies from \$1,000.00 to \$3,000.00. Aaron Duke’s committee report suggests thought be given to an Awards Ceremony whereby CSAWWA would present the scholarship at the school with an AWWA focus. Rachel Ellis asked the Ad-hoc to reach out to David Smith who was been working with the University of Delaware and Angela Ballard-Landers on other potential colleges/universities on the eastern shore of Maryland. Advertising will be up to the universities. Much work to yet be done, progress has been made. Rachel Ellis asked the Ad-hoc Committee also out to Student Activities committee to assist on this endeavor.

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- 9.2 **Scholarship status: Short Course – Jay Price** – deadline extended to May 1, 2013 to attract more applicants. Will place in newsletter to increase audience. Only three (3) applications received.
- 9.3 **Potential CSAWWA/CWEA Joint Retreat – Rachel Ellis** – tabled until next meeting
- 9.4 **Tri-Con Pre-Conference Sessions Committee – Gary Geck & Nicolle Boulay** – still under review with potential of separate committee to handle with updates reported.

10. **New Business**

- 10.1 **Nominations Committee** – 2013-2014 Officer slate will be determined and presented to Board
- 10.2 **Results of 2012 AWWA Member Research, and Preparing 2013 Membership Plan** – deadline March 29, 2013. Patty Gamby is meeting with Brandon Flint week of March 11, 2013 in putting together the 2013 Membership Plan. Patty Gamby noted a few high points in her review of the AWWA research report. CSAWWA is 35% consulting, above the national average by 30%. Ms. Gamby stressed again for everyone to ask a friend to become a member and involved with CSAWWA. Membership focus for 2013 is better retention along with total membership increase goal of 65 in 2013. Patty Gamby asked for volunteers for her committee to share the committee workload.
- 10.3 **Section Assessment Discussion** – Gary Geck – Explained the Section Assessment option and most Sections in North American have a Section Assessment with all monies passed along to the Section. CSAWWA, in the past, decided to not add an assessment. Realized CSAWWA officers are not excited about having an assessment but wanted the Board to be aware of this for consideration in 2015 if brought up in 2014. Staff hours will be reviewed again at budget time. At the RMSO, all the things done by other sections came up and CSAWWA learned that other sections have full-time staff asking the Board to consider this in future planning. Rachel Ellis and Nicolle Boulay emphasized the importance of paid staff to CSAWWA's future.
- 10.4 **Policy to require CD to match insurance deductible** – Gary Geck presented to the Board the importance of putting additional monies into our current CD to cover our liability insurance deductible of \$25,000.00, targeting this CD for insurance. Rachel Ellis mentioned the legalities of contractors and potential lawsuits to CSAWWA need to be discussed. May put a policy into place. Tabled for further discussion and action.

- 11. **Announcement(s)** – Chair Geck announced CSAWWA nominated Ann Baugher for the AWWA Jack W.Hoffbuhr award. Ms. Baugher was not chosen as the recipient. Plans are to re-nominate next year. Ann thanked the Board for taking time to submit a nomination as doing so meant a lot to her.

Next Board meeting - Friday, May 3, 2013, WSSC, Laurel, MD - 9:00 am coffee; meeting 9:30 am; concluding with lunch.

- 12. **Adjournment** – Motion to adjourn meeting made by Rachel Ellis, seconded by Nicolle Boulay, motion carried. Meeting adjourned at 12:05 pm.

Respectfully submitted,

*Ann Baugher*

Ann Baugher  
3/29/13