



Chesapeake AWWA

American Water Works Association

Minutes

1001 Lily Springs Road
Glenville, PA 17329
T 717.637.2741

www.csawwa.org

October 25, 2013 Board Meeting MINUTES

Nicolle Boulay, Chair – 2013-14

WSSC, 14501 Sweitzer Lane, Room LK121, Laurel, MD 20707

1. Call to Order

The CSAWWA board meeting of the Board, Officers, and Committee Chairs was called to order by Chair Nicolle Boulay, on Friday, October 25, 2013, at 9:39 am, at WSSC, Laurel MD

Roll Call by Graeme Lake for Sophia Liskovich on maternity leave. The following were present:

Nicolle Boulay	Brian Gresehover	Graeme Lake
Ann Baugher	Angela Ballard-Lande	Andy Cooper
Brandon Flint	Dennis Funk	Eric Held
Jay Kirk	J. Michael Lewis	Jonathan Madagu
Kyle Massey	Rob Penman	Jay Price
Scott Shipe	David Smith	Rachel Vaicunas
Radhika Wejetunge		

Not present: Gary Geck, Rachel Ellis, Doug Brinkman, Brandon Flint, John Moore, Russ Dalton, Craig Daly, Aaron Duke, Teresa DiGenova, Sophia Liskovich, Zainab Nejati, Jim Newbold, George Rest, Don Sprinkle, Kevin Woolbright

2. Approval of Minutes ~ August 30, 2013 Board Minutes

The August 30, 2013 Board Minutes were presented for approval. Motion made by Graeme Lake, seconded by Brian Gresehover to approve the minutes as presented. Motion carried.

- #### 3. Remarks by the Chair – Nicolle Boulay
- thanked all for attending and welcomed guests, Students committee members Rachael Vaicunas and Radhika Wejetunge. Chair Boulay briefed the Board on the 2013 RMSO held in Mystic, CT, October 17-19, 2013 and shared ideas learned that could possibly be done in the Chesapeake Section – Maryland train ride as a Water For People fund raiser; place in *Chesapeake* magazine a call for member involvement, i.e. committees, events. ACE14 registration open; suggest to TriCon committee phone APP, like done at ACE for the 2014 TriCon. AWWA rolling out new branding, seeing more of this in the months to come. Conference awards in other Sections are spreading out their awards throughout the conference as they have the same issues as TriCon getting folks to come to a formal awards ceremony. A membership idea – some in Region I send out new member letters and follow up



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with a six-month outreach; George Rest will lead an Ad Hoc to review CSAWWA's Strategic Plan in comparison to AWWA's new Strategic Plan and recommend changes to CSAWWA's, more than 5-years old.

4. **Financial Report – Graeme Lake** - CSAWWA's Checking Account balance, \$ 86,382.47, and the 18-month CD, 0.65% interest, \$ 19,146.91. Anticipate TriCon monies to be upward of \$45,000.00, which should be received shortly.
5. **Director's Report – Doug Brinkman** – Mr. Brinkman submitted a report since attending a meeting in Denver. Highlights of that report: the 2014 AWWA election to be held at the Winter Board Meeting with Gene Koontz (PA AWWA) and Rosemary Smud (Cal-Nevada) running for AWWA President; John Moore to attend the Winter Board Meeting an 2014 incoming CSAWWA Director for initial orientation and introduction; AWWA has teamed with 12 entities to roll out the Value of Water Campaign. Watch for the media release and new website; contact your representatives to support WIFIA as action in Congress to happen soon; a follow-up to the implementation of the electronic CCR, a survey done as follow-up; results will be published in the *Journal*; Chromium 6 update, bottom line, will cost Utilities more money; new AWWA Strategic Plan adopted vision "A Better World Through Better Water" – check it out at awwa.org.
6. **Chesapeake Magazine** – the Fall issue was mailed October 23, 2013. The 2014 issue deadline schedule is included within the Calendar of Events.
7. **Trustee & Committee Chairs Break-Out** – After a 15 minute Trustee & Committee Chair "breakout", the following was shared:

Jay Price – Events and Communications

Scholarships for Short Course, getting the word out again is an issue as a lot are not members and do not know about the scholarships; association memberships no longer included with the Short Course enrollment.

Andy Cooper – Technical

Water Quality seminar will be in early 2014, planning another Beall Elementary, Rockville, MD presentation; goal to add one school each year, looking to add a school in Baltimore County. **Jay Kirk** - Water Distribution, trying to pull seminar together for early December with a large pipe diameter pipe break with an operator and material handler perspective with a four-hour day, including a Round Table discussion. Looking at WSSC for a venue. **Angela Ballard-Landers** – reported on online participation, every day of Customer Service Week, feedback included recognition they usually do not receive. With heavy schedule in April, 2014, Customer Service



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2014 event will be held October 9th as a member appreciation, at WSSC, to include a speaker and giveaway, with a minimal cost of \$5 - \$10 to attend. RegOnline will be used for registration. **Dennis Funk** – Water Reuse, meeting scheduled, looking to have Spring of 2014 joint seminar. Working with Ellen Frketic, CWEA; will include \$1,000.00 scholarship to be awarded from both associations.

David Smith – Membership and Demographics - Spring Meeting – Potential Inner Harbor venues being looked at, set for May 9th. Graeme Lake suggested increasing firm participation and cost to include a wall banner/poster clearly identifying firms. Nicolle Boulay suggested a membership presence at the Career Fair. **Students** Committee holding the 2014 Career Fair at the Engineers Club, awaiting budget approval; Committee working with Diversification Committee on outreach to Colleges and Universities. Russ Dalton – YP Committee, nothing new to report.

Kevin Woolbright – Community Relations and Partnerships - Kyle Massey looking to have three webinars in 2014, sticking with present locations to build strength; plans to reach out to the decision-makers at Engineering firms, a more personal touch to increase participation/attendance.

8. **Calendar of Events (attached)** – Ms. Boulay asked attendees to send any additions/corrections
Ann Baugher.

9. **Unfinished Business**

Budget 2014 discussion – Finance Committee meeting November 13, 2013 on 2014 budget

April 25-27, 2014 USA Science and Engineering Festival, Washington DC - Nicolle Boulay asked Angela Ballard-Landers to coordinate this event.

Ms. Boulay asked Committee Chairs how engaging a utility in their committee roster was coming along with Trustees to collect committee rosters.

Wall Calendar Committee 2014 update – **Nicolle Boulay** for Teresa DiGenova – if any current “people” pictures, please forward to Ms. DiGenova before October 31, 2013 deadline.

Asset and Utility Management Committee – Discussion on formation of the new committee and name. Brian Gresehover commented keeping the name broad will get utility interest, working together with other technical committees. Jeremy Hise has offered to take over the Water Quality committee. Attendees decided, even though joint with CWEA, CSAWWA would name this



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committee "Utility Management"

Motion made by Brian Gresehover to create a Utility Management Committee, seconded by David Smith. Motion carried with one abstaining.

Charity Committee versus Water For People – Nicolle Boulay – should CSAWWA broaden its horizons to include other charities? David Smith and Kyle Massey spoke regarding the strong DC Water For People group and CSAWWA partners with them on activities. A suggestion was made to combine with the Scholarship Committee. Nicolle to have discussion with Aaron Duke on a committee name. Renaming committee tabled until the next meeting.

10. New Business

Ann Baugher asked for help with Arrangements. David Smith reported he is looking for a YP to assist.

Conference Call Service need? After discussion, due to minimal cost, having a conference call service as a convenience, when needed, a vote was held.

Graeme Lake made a motion to have a conference call service set up, seconded by Brian Gresehover. Motion carried.

11. **Announcement(s)** - Next Board meeting - Friday, January 31, 2013 – Howard County Utilities training room, Columbia, MD 9:00 AM until 12 noon and concluding with lunch.

12. **Adjournment** – Motion to adjourn meeting made by Brian Gresehover, seconded by Jonathan Madagu, motion carried. Meeting adjourned at 12:12 pm

Respectfully submitted,

Ann Baugher
Executive Director, CSAWWA
10/26/13
Revised 10/31/13; 12/27/13
Adopted: 1/31/14