



# Chesapeake AWWA

American Water Works Association

## August 29, 2014 Board Meeting MINUTES

Brian Gresehover, Chair - 2014-15

Roland Powell Convention Center, 4001 Coastal Highway, Room 210, Ocean City, MD 21842

### 1. Call to Order

The CSAWWA Luncheon Board meeting of the Board, Officers, and Committee Chairs was called to order by Brian Gresehover, on Friday, August 29, 2014, at 12:15 p.m.

**Roll Call** by Andy Cooper with the following present: Angela Ballard-Landers, Ann Baugher, Nicolle Boulay, Andy Cooper, Russ Dalton, Craig Daly, Teresa DiGenova, Rachel Ellis, Brandon Flint, Dennis Funk, Gary Geck, Brian Gresehover, Eric Held, Jay Kirk, Graeme Lake, Lawrence Latour, Michael Lewis, Sophia Liskovich, John Moore, Zainab Nejati, Rob Penman, Jay Price, George Rest, Radhika Wijetunge and guests AWWA Melanie Penoyar and TriCon Student winner, Chad Waselinski.

**Not present:** Raj Arora, Aaron Duke, Jeremy Hise, James Langley, Jonathan Madagu, Jim Newbold, Angela Perry, Emily Reeder, Scott Shipe, David Smith, Malcolm Taylor, Rachael Vaicunas and Eric Welninski.

### 2. Approval of Minutes ~ May 30, 2014 2014 Board Minutes

**The May 30, 2014 CSAWWA Board minutes were presented for approval. A motion was made by Nicolle Boulay, seconded by Graeme Lake, to approve the minutes as presented. The motion carried.**

### 3. Remarks by Brian Gresehover, Chair:

Brian Gresehover thanked all for attending the meeting along with his appreciation for those accepting Chair and Vice Chair positions during his term as Chair. He announced incoming Executive Director Rachel Ellis replacing retiring Ann Baugher, thanking Ann for her years of service to CSAWWA and the industry. Chair Gresehover announced Cheryl Paulin's contract would not be renewed and expressed his appreciation for Cheryl's service to CSAWWA. Brian announced the 2014-15 TriCon members representing CSAWWA would be Zainab Nejati, Graeme Lake, Sophia Liskovich, and Eric Held. Chair Gresehover advised attendees a Spring Meeting Chair is still needed.

### 4. Financial Report – Sophia Liskovich (Asst. Secretary/Treasurer) - Checking account has a balance of \$98,384.45 and the Certificate of Deposit 18-month term has a balance of \$25,032.38. CSAWWA's financials to be found in order.

5. **Director's Report – John Moore (Director)** – Mr. Moore briefed the Board:
- WIFIA became legislation June 10, 2014, awaiting funding and looking for projects;
  - Community Engineering Corps, February 21, 2014 partnered with AWWA, ASCE and Engineers Without Borders-USA to launch the new domestic program to help underserved communities in the U.S. with infrastructure needs;
  - AWWA President John Donahue enjoyed his stay and John Moore thanked Eric for taking Mr. Donahue to lunch among others offering their hospitality during the week;
  - John introduced Melanie Penoyar from Membership and Melanie thanked CSAWWA for the invitation to attend;
  - Summer Workshop - attended by Ann Baugher and himself with 85 in attendance from 31 sections, including the energetic speaker and author of the book, "From The Bottom Up" by Chad Pregracke, Chad's non-profit organization has over 70,000 volunteers;
  - SP2 (Special Presidential Plan) Plan completed in June;
  - AWWA has rolled out AWWA2020;
  - Community Engineering Corp association looking for volunteers to review projects with Doug Brinkman serving on this committee;
  - Reminded attendees of the Award deadlines coming up and to please review the list on AWWA website and send any nomination suggestions along with justification to John Moore;
  - AWWA India initiative will have paid staff with AWWA will be opening an office in India; and
  - EPA Small Systems Grant - CSAWWA is participating with training to Small Systems in 2015 with an intent to form a sub-committee with sources as Neil Winner of MDE and an existing list Sophia Liskovich has acquired to assist in this endeavor.
6. **Chesapeake Magazine** – Articles due September 19<sup>th</sup>. Emily Reeder will be helping Jim Newbold, please look for her emails along with Jim's.
7. **Trustee & 2014-15 Committees** - Committee member lists, 2015 budgets due to Rachel Ellis by October 1, 2014. Chair Gresehover welcomed all new Committee Chairs and incumbent Chairs for serving along with George Rest for serving as Ad Hoc Chair on updating our Strategic Plan to align with AWWA's. Chair Gresehover will update the revised 2014-15 Organizational Chart and forward to all.
8. **Calendar of Events (attached)** – Reminder by Brian Gresehover to send all calendar additions and corrections to Rachel Ellis, along with any changes to the Officers/Committee Chairs information no later than September 19, 2014.
9. **Unfinished Business**

**Strategic Plan – Nicolle Boulay** – Next step is to move forward in further developing the tactical details of the CSAWWA Strategic Plan. Nicolle Boulay will lead this process. Attendees to let Nicolle Boulay or George Rest know if anyone has any particular goals or interested in becoming a part of the development/committee.

**RMSO 2015 – CSAWWA Host** – AWWA has selected the Hotel du Pont, Wilmington, DE for the 2015 RMSO, Regional Meeting of Section Officers, that CSAWWA will serve as host.

CSAWWA will need to budget for Friday evening dinner, a cocktail hour and attendee local flair gift.

#### 10. **New Business**

Water Infrastructure AWWA Symposium – October 13-16, 2015, Bethesda, MD with CSAWWA to serve as Local Hosts. Brian Gresehover and Graeme Lake to be co-coordinators. Additional details on volunteering as moderators and room monitors to be sent by Rachel Ellis as plans materialize.

Time-of-day Friday 2015 Board Meetings was discussed with majority most comfortable having the morning meetings remain for the 2014-15 term.

RMSO 2014 attendees will be Graeme Lake and Zainab Nejati. Attendees to furnish information to Ann Baugher by the 9-5-14 deadline to complete reservations.

Rob Penman asked the Board to consider changing the Op of the Year application to award the recipient a one-year membership with the award and asked consideration of doing the same for the Short Course Scholarships. After discussion the following motion was made.

**Motion made by Brian Gresehover, seconded by Dennis Funk, to amend the Op of the Year application to award the recipient a one-year membership to CSAWWA/AWWA. The Short Course Scholarship amended requiring applicants be employed by a member utility or possess an individual membership with CSAWWA/AWWA. Motion carried.**

#### **2014 TriCon and other attendee comments:**

TriCon 2014 attendance was over 1,000 and still growing. Exhibit Hall, due to having Exhibitors on two floors, did not sell out. Attendees were asked to send any feedback to Rachel Ellis. The following attendee comments were heard:

- ❖ Michael Lewis called to the Board's attention, as contained on page 28-29 of the 2014 TriCon program, the 2014 winning Top Ops team, WSSC Team A, was to be recognized at the Awards Ceremony and was not. This recognition was an oversight and regrets expressed;
- ❖ Suggested returning Operators Day to the annual TriCon;
- ❖ Suggested adding back in the 2015 Technical Program the much needed Process Papers; along with PDH Ethics;
- ❖ Brandon Flint wishes to reach out to non-members of events to obtain new memberships;
- ❖ Brian Gresehover congratulated Teresa DiGenova for receiving the John Lauter award;
- ❖ Customer Service Committee plans to have a luncheon celebrating Customer Service Week; Angela Ballard-Landers to work with Brandon Flint on Membership;
- ❖ Melanie thanked all for their assistance at the 2014 US Science and Engineering Festival, Washington, DC where volunteers talked to thousands of people. Plans are that AWWA will participate in this bi-annual event, in 2016. Melanie announced the retirement of Gary Sullivan, reading his thank you card to CSAWWA and announced Christopher McGuinness will serve in Gary's capacity until Gary's replacement is hired.

- ❖ Retiring Executive Director, Ann Baugher thanked the CSAWWA board for the many acts of kindness extended to her and all of the cooperation over the past six years

Eric Held discussed the vendors wishes of a Trade Show Day, as they like the traffic at the annual Spring Meeting with further investigation by Eric.

CSAWWA Tapping Team - Wishes to have a Tapping Contest, where VA would come and give a demonstration and that team would go to ACE with CSAWWA paying the first year and CSAWWS to establish our own Tapping Team and in future years send them to ACE. Eric suggested an Ad Hoc committee be set up but first wanted to speak to Mark Snyder in getting this moving forward.

- 11. Announcement(s)** - Next Board meeting - Friday, October 24, 2014, at WSSC.
- 12. Adjournment** – The meeting adjourned at 1:45 p.m.

Respectfully submitted,

*Ann Baugher*  
CSAWWA Executive Director