

Minutes

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Chesapeake AWWA

American Water Works Association

May 30, 2014 Board Meeting MINUTES

Nicolle Boulay, Chair – 2013-14

Howard County Bureau of Utilities Training Room, 8250 Old Montgomery Rd., Columbia, MD 21045

1. Call to Order

The CSAWWA Board meeting of the Board, Officers, and Committee Chairs was called to order by Brian Gresehover, on Friday, May 30, 2014, at 9:30 a.m.

Roll Call by Sophia Liskovich, with the following present: Brian Gresehover, Andy Cooper, Rob Penman, George Rest, Rachael Vaicunas, Radhika Wijetunge, Graeme Lake, Sophia Liskovich, Doug Brinkman, Jay Price, Cheryl Paulin, Kyle Massey, Eric Held, Jay Kirk and Russ Dalton.

Not present: Nicolle Boulay, Angela Ballard-Landers, Teresa DiGenova, Dennis Funk, Jeremy Hise, J. Michael Lewis, Jonathan Madagu, Zainab Nejati, Angela Perry, Scott Shipe, Don Sprinkle, Malcolm Taylor, Gary Geck, John Moore, David Smith, Kevin Woolbright, Rachel Ellis, Ann Baugher, Jim Newbold, Emily Reeder, Brandon Flint, Craig Daly, Aaron Duke, Eric Welninski, and Lawrence Latour.

2. Approval of Minutes ~ March 28, 2014 Board Minutes

The March 28, 2014 CSAWWA Board minutes were presented for approval. A motion was made by Graeme Lake, seconded by Doug Brinkman, to approve the minutes as presented. The motion carried.

3. Remarks by Brian Gresehover, Chair Elect:

Brian Gresehover thanked all for attending the meeting. He announced that Nicolle Boulay was unable to attend the meeting due to sickness.

4. Financial Report – Graeme Lake (Secretary/Treasurer) - CSAWWA's checking account balance showed \$114,003.09 and the amount of the CD balance as \$25,022.91.

5. Director's Report – Doug Brinkman (Director) – Mr. Brinkman submitted a report dated May 30, 2014. Highlights of that report: This is Doug's final report to the CSAWWA Governing Board and Officers. Time to celebrate the approval of WIFIA by the House-Senate conference committee, although there is still much work to be done before it becomes legislation. The Community Engineering Corps on February 21, 2014 partnered with AWWA, ASCE and Engineers Without Borders-USA to launch the new domestic program to help underserved communities in the U.S. with infrastructure needs. Doug Brinkman will take the lead in the Chesapeake Section to identify small utilities on the

Eastern Shore. If you know of any communities in need, please let Doug know. Doug discussed ACE14 and stated that Mr. Scott Shipe is receiving the Fuller Award. Doug thanked all for the great opportunity to serve CSAWWA over the last three years.

6. **Chesapeake Magazine** – Articles due June 9th. Emily Reeder will be helping Jim Newbold, please look for her emails.
7. **Trustee & Committee Chairs Break-Out** – Brief report from all attending the meeting.

Rob Penman - Operators - Mr. Penman reported on May 6th the DEWARN held a one day seminar/tabletop exercise with 45 people attending. Thanked CSAWWA for sponsoring lunch for the event. Three applications were received for the CSAWWA scholarship to attend the Short Course held the week of June 1st. The scholarships went to David Reese, Clark Howells, and Darold Butler. CSAWWA has only received one nomination for the Operator of the Year Award. Application deadline has been extended to June 15th.

Doug Brinkman – Recommended CSAWWA signing up for a GoToWebinar account. Cheryl Paulin will research and come back with some pricing for the Section.

Jay Kirk – Water Distribution – Mr. Kirk reported that they are working on an article for the Chesapeake and looking at a webinar for the fall. Currently the Water Distribution Committee has six – eight active committee members.

Andy Cooper – Technical – Mr. Cooper – **Water Reuse** - reported the Water Reuse Seminar on April 17th was successful. Dennis Funk and the Water Reuse Committee is planning a webinar on July 22nd. Information to follow. Currently the Water Reuse Committee has twelve committee members. **Water Quality** - The Water Quality Committee currently has twenty three (23) committee members. **Safety** - Michael Lewis is preparing and helping out at the Short Course. **Customer Service** – Nothing to report.

Radhika Wijetunge – Students – Ms. Wijetunge reported for Zainab Nejati that there is a school visit scheduled at Johns Hopkins University for September 10th at 6:00 p.m. and three more schools in October (UDEL, Morgan, UMD). Currently the Student Committee has ten committee members.

Eric Held – Manufacturer’s Associates Council (MAC) – Mr. Held reported on the Tri-Association Conference. 107 Exhibitor booths out of 150 have been sold. Lunch will be served in the downstairs Exhibit Hall. Currently MAC has three committee members.

Kyle Massey – Education and Training – Mr. Massey reported that the USA Science and Engineering Festival, in Washinton, D.C. went well. CSAWWA should participate in this event in the future.

Russ Dalton – Young Professionals (YP) – Mr. Dalton reported that the Joint Spring Meeting Happy Hour was well attended and CSAWWA is working with

CWEA on upcoming events. The committee is planning a Redskins Stadium Tour and a Twitter event at the Tri-Association Conference. More details to follow.

George Rest – Public Relations - Mr. Rest reported he received a proclamation for Water Week from the Governor of Maryland and Delaware. Spring Meeting Water Taste Test winners are Groundwater Division First Place - Anne Arundel County, MD; Crofton Meadows Water Treatment Plant; Second Place - Artesian Water Delaware; Wind Song Farms Water Treatment Plant; Surface Water Division - First Place – DC Water, Washington Aqueduct Water Treatment Facilities; Second Place – City of Baltimore; Ashburton Water Treatment Plant.

Jay Price – Events and Communications – Mr. Price reported the Short Course will be held at Washington College, Chestertown, MD with 230 registered, and anticipate 270 or more to be in attendance. **Website and Social Media** – Angela Perry is looking for new pictures for the top of the web page and more content from committee and subcommittee chairs.

8. **Calendar of Events (attached)** – Reminder by Brian Gresehover to send all calendar additions and corrections to Ann Baugher or Cheryl Paulin

9. **Unfinished Business**

Strategic Plan – George Rest – Mr. Rest distributed a copy of the Draft Vision and Mission Statements and Goals and Objectives of the CSAWWA's Strategic Planning Committee. George read the document and small revisions were added by all in attendance at the board meeting. The draft was approved and endorsed and will be put immediately into use. The next step is to appoint an Ad Hoc Committee. Brian Gresehover will lead the committee/operational team to keep developing the plan. Doug Brinkman made a motion.

A motion was made by Doug Brinkman, seconded by Brian Gresehover, to adopt the Vision and Mission Statements and Goals and Objectives with the amendments discussed and to establish an Ad Hoc Committee to work out the tactical details. The motion carried.

10. **New Business**

RMSO 2015 – CSAWWA Host – Mr. Graeme Lake stated that CSAWWA will be hosting the RMSO, Regional Meeting of Section Officers next year. At this time, St. Michaels is the first option and other options are Hotel du Pont, Wilmington, DE, and the Gaylord National Resort & Convention Center, National Harbor, MD.

Section Assessment – Need to review with new budgeting process. CSAWWA needs to define the need in much greater detail before an assessment is established.

Committee Request – Graeme Lake stated that each committee must provide a detailed budget for any upcoming event or seminar. This will help with the processing of payments for bills received.

11. Announcement(s) - Next Board meeting - Friday, August 29, 2014, Ocean City, MD.

12. Adjournment – The meeting adjourned at 11:55 a.m.

Respectfully submitted,

Cheryl Paulin
Administrator, CSAWWA