



Chesapeake Section American Water Works Association, Inc.

Board Meeting Minutes
May 3, 2013
WSSC

Gary Geck, Chair
gary.geck@rcn.com
Laurel, MD 20707

1. Call to Order

The CSAWWA board meeting of the Board, Officers, and Committee Chairs was called to order by Chair Gary Geck, on Friday, March 8, 2013, at 9 37am, in Laurel, MD

1.1 Roll Call by Ann Baugher Graeme Lake, not in attendance, with the following present:

Gary Geck	Nicolle Boulay	Brian Gresehover
Teresa DiGenova	Doug Brinkman	Ann Baugher
Cheryl Paulin	Angela Ballard-Landers	Brian Aylaian
Harish Arora	Aaron Duke	J. Michael Lewis
Sophia Liskovich	Jay Kirk	Rob Penman
George Rest	Maya Sathyanadhan	David Smith

Not present: Rachel Ellis, Graeme Lake, Andy Cooper, Craig Daly, Patty Gamby, Colleen Arnold, Eric Held, Jane Bayer, Russ Dalton, Dennis Funk, Jim Newbold, Jay Price, Jonathan Madagu, Kyle Massey, Angela Perry, Paresh Sanghavi, Dr. Edward Bouwer, Don Sprinkle, Zainab Nejati, Scott Shipe

2. Approval of Minutes ~ March 8, 2013 Board Minutes

The March 8, 2013 Board Minutes were presented for approval. Motion made by Nicolle Boulay, seconded by Doug Brinkman, to approve the minutes as presented. Motion carried.

- 3. Remarks by the Chair – Gary Geck** - thanked all for coming and commented on how the year flew by and he is about to write his last Chair Chat already. Gary also briefed the Board on the 2013 Tri-Con - Visiting Officer dinner set jointly with CWEA to be held on Tuesday evening, August 27, 2013; there will again be a Pre-Conference and the program has been set. It will be Tuesday afternoon, August 27, 2013 with a choice of a 4-hour session on Stormwater or Asset Management. Also on Tuesday evening, jointly with CWEA, will be the Visiting Officer dinner. Chair Geck shared his concern of the ongoing low attendance at the Awards Ceremony and asked the Board to stay the extra hour and support this event. Discussion followed on boosting attendance at this event. Booths are 90% sold out but over half of the downstairs booths remain with Michael Lewis suggested more advertising be done to sell these booths as well.
- 4. Financial Report – Brian Gresehover** - CSAWWA's Checking Account balance, \$ 107,141.56, and the 18-month CD, 0.65% interest, \$ 19,084.63. Brian briefed attendees on some recent activities.
- 5. Director's Report – Doug Brinkman** – Mr. Brinkman thanked CSAWWA for the Hospice donation and sympathy card on the passing of his father along with their support in his recent election to AWWA Vice President. The 2013 TriCon Visiting Officer will be Reid Campbell from Atlantic Canada with Doug pleased to have Reid join us. Congratulations to Scott Shipe for putting the Fly-In together and another successful event with WIFIA (Water Infrastructure Financial Innovation Authority) being a hot topic on the hill. Mr. Brinkman asked ACE13 attendees to join CSAWWA, VA AWWA and PA AWWA at the Monday evening reception. Several CSAWWA board members will be attending ACE13.
- 6. Chesapeake Magazine**
Summer issue articles due June 7, 2013; issue to be mailed July 12, 2013. Articles to be included: Harish Arora – Spring Meeting, David Smith – Career Fair. Committed for Summer Issue: George Rest Water Taste Test, Nicolle Boulay Utility Spotlight, Fly-In follow-up, Maya S. - YP Summit; Angela Ballard-Landers article on MD WARN and the Customer Service seminar, Sophia Liskovich on Utility training and David Smith on general YP activities. Rachel Ellis and Eric Held to work on TriCon update.

Jim Newbold requesting anyone willing to write an article for any issue as additional articles are always welcome.
- 7. Calendar of Events (attached)** – Attendees reviewed and updated the “Running Calendar of Events”. (Running Calendar of Events is included with board meeting Agenda.) *Please advise Ann Baugher, Cheryl Paulin and Gary Geck of any additions to the present “Calendar of Events”.*

Event updates since March 8, 2013 Board Meeting:

- **March 10-13, 2013** – Kyle Massey, Russ Dalton and David Smith attended the joint WEF/AWWA Young Professionals (YP) Summit. David reported the program was incredible and the speakers opened up attendees’ eyes on what a difference YPs can make. Soft skill training with great networking and learning from folks on the west coast compared to our east coast region. 2013 YP Summit had a theme of “leading yourself”. Many skills learned in taking back to Section YPs, including motivating them. Gary announced that YPs should let Nicolle Boulay know if they are interested in attending in 2014, as it will be a great opportunity.
- **March 15, 2013** – Career Fair was a success. Over 60+ students realized over seven interviews with 22 participating firms with Rudy Chow the Keynote speaker. Attendees heard a bit about CSAWWA and CWEA from Chair Gary Geck and President Bob Beringer, respectively. The Board applauded the committee for all of their hard work on putting this together. Engineers Club willing to work with the group again in 2014. David is looking to charge a fee to cover RegOnline fees. **March 23, 2013** – DC Water For People World Water Day event with information on the website
- **April 10, 2013** – Angela Ballard-Landers reported the Customer Service event went well considering light attendance. All loved Matt Tenney, who donates 10% of speaker fees to charity. Topic suggestions feedback was given for future events. Ms. Ballard-Landers looking to possibly have a fall event, when Customer Service Week is celebrated. MD WARN was also held at WSSC and went well.
- **April 18, 2013** – YP Duck Pin bowling at Mustang Alley from 7 pm – 8 pm was well-attended.
- **April 17-18, 2013** –Largest group to date, attended the 2013 Fly-In.
- **April 23-24, 2013** – Sophia Liskovich - held in Wilmington and WSSC. Over 80% of attendees in Wilmington were from a utility while WSSC realized 40% from a utility. Offers to present and host and Sophia Liskovich feels that it was a very good effort and plans to continue in the future.
- **April 29, 2013** – Gary Geck pre-recorded a Public Service Announcement at Hagerstown’s WHAG. Not sure if it aired this day or not.

Calendar of planned future events discussed:

- **May 5-9, 2013** – Maryland Rural Water Conference, ended the day before our joint Spring Meeting
- **May 6-10, 2013** – National Drinking Water Week
- **May 10, 2013** – Joint Spring Meeting held at the Washington Aqueduct and included a Water Taste Test with afternoon tours of the Dalecarlia plant and ending with a Happy Hour in Georgetown.
- **May 16, 2013** – Brian Aylaian for Andy Cooper - Joint Water Reuse seminar has been set.
- **May 23, 2013** – CWEA Stormwater Spring Seminar will be held at MITAGS
- **June 2-7, 2013** – Short Course, Mt. Saint Mary’s University - J. Michael Lewis reported has 54 pre-registered and committee is all set to go with a few new features. 2013 is the last year at Mt. Saint Mary’s, then it will move for the next three years, 2014-2016 to Washington College, Chestertown, MD. Gary Geck may attend on June 2nd. Jay Price finalizing three scholarships to the Short Course.
- **June 9 – 13, 2013** – ACE13 – Cheryl Paulin and Ann Baugher to attend along with two students selected at the 2013 Career Fair. Chair Geck thanked the Ad Hoc committee for funding these two students to attend ACE13.
- **August 27-30, 2013** – 2013 TriCon Technical Program, Nicolle Boulay - program set and includes six (6) tracks and half-hour and hour Process as well. Over 150 technical papers will be presented at the conference.
- **October 7-11, 2013** – National Customer Service Week added to the calendar by Angela Ballard-Landers

8. Unfinished Business

- 8.1 Ad-hoc Committee on budget access scholarships/other - --Aaron Duke** – More ideas being discussed and research will continue. Suggestions are to secure paid speakers at events for a bigger draw; enhanced scholarship programs (Joe Mantua continues to work with some large universities). While additional legwork is being done, the committee conveyed their wishes to get something moving now. Committee desires to get CSAWWA’s name out there to move forward now with plans to continue obtaining more ideas on additional scholarship giving.

Aaron Duke suggested the Board consider forming a Scholarship Department within CSAWWA.

Sophia Liskovich suggested awarding four \$1,500.00 scholarships at three universities/colleges she has spoken to: University of Delaware, Howard University Morgan State, and Del Tech (Del Tech is for operators with none currently awarded in water. Del Tech administration is happy CSAWWA is considering them. Currently Del Tech graduates 45 a year in the water field with 90% of Delaware’s operators obtaining their license through Del Tech). Ms. Liskovich presented another option, putting money into books to promote operators in advancing their education towards an associate degrees. This cost would be for two years; \$500.00 a seminar, or \$2,000.00. Discussion followed with Board motions to move forward with Del Tech and Morgan State..

Motion made by Angela Ballard-Landers, seconded by Nicolle Boulay, to approve \$3,000.00 in scholarships for the 2013 fall semester with \$1,500.00 going to minorities at Morgan State; and \$1,500.00 to Del Tech. Motion carried.

Gary Geck thanked the Ad hoc committee for their diligence thus far and asked them to keep moving forward.

- 8.2 Scholarship status: Short Course** – Jay Price to award three \$500.00 scholarships shortly for June 2-7, 2013 Short Course.
- 8.3 Poker Tournament** – postponed until fall 2013. Legal has been contacted to be sure event is within the law. To be discussed at next board meeting
- 8.4 Photo Archive – Dropbox set up** – where do we go from here?. To be discussed at next board meeting

Unfinished Business TABLED for next Board Meeting, August 30, 2013, in addition to 8.3 and 8.4 above:

- ✓ **CSAWWA/CWEA Joint Retreat – Rachel Ellis** – set for October 25, 2013 at WSSC
- ✓ **Designate 2014 Wall Calendar Committee**
- ✓ **SOP Manual** – finalize
- ✓ **Policy and/or Motion for vote** - CSAWWA’s current CD to be targeted for insurance upon the January 17, 2014 renewal date, for \$25,000.00. Said amount to cover our liability insurance deductible in the event of a potential lawsuit.

9. New Business

Slate of Officers 2013-2014 – Nominations committee has submitted the following Slate of Officers for the 2013-2014 term for CSAWWA. The following will be officially announced at the Spring Meeting in accordance with CSAWWA Bylaws with vote to be held at the TriCon CSAWWA Business Luncheon/Forum, Thursday, August 29, 2013, Room 217.

Accede to:

- Past Chair** – Gary Geck
- Chair** – Nicolle Boulay
- Chair-Elect** – Brian Greshover

Secretary/Treasurer – Graeme Lake

Assistant Secretary/Treasurer – Sophia Liskovich

Trustees (term continues): – Andy Cooper, Kevin Woolbright

Incoming new Trustees: Jay Price, David Smith

Directors – Douglas Brinkman, Director (2011-2014); John Moore, (2014-2017)

Chesapeake Tri-Association, Inc. Director, CSAWWA – Rachel Ellis

10. Announcement(s)

- Next Board meeting - Friday, August 30, Roland Powell Convention Center, Room 210, Ocean City, MD – Noon to 2:00 pm
- Ann Baugher announced, per Angela Perry, that all flyer and document revisions show revision dates at the bottom of them for ease in recognition to update on the CSAWWA website. If minor changes, please summate those in your email along with anything you wish posted, to please include a paragraph or few sentences on the event to Angela so folks utilizing our website have all the facts before them.
- ***Please forward ideas, via email, to Nicolle Boulay for next year, 2013-2014, including suggestions for committee merging at your earliest convenience***

- 11. Adjournment** – Motion to adjourn meeting made by Brian Greshover, seconded by Nicolle Boulay, motion carried. Meeting adjourned at 12:05 pm.

Respectfully submitted,

Ann Baugher
Executive Director, CSAWWA

6/29/13