



Chesapeake AWWA

American Water Works Association

2014-2015 Governing Board and Officers

Brian Gresehover, Chair
Graeme Lake, Chair-Elect
Nicolle Boulay, Past Chair
John Moore, Director 2014-2017
Sophia Liskovich, Secretary-Treasurer
Andy Cooper, Assistant Secretary-Treasurer
Jay Price, Trustee
David Smith, Trustee
Dennis Funk, Trustee
Robert Penman, Trustee
Gary Geck, CTA Director
Rachel Ellis, Executive Director

MINUTES OF BOARD MEETING

January 30, 2015
Howard County Bureau of Utilities
9:00am – 12pm

1. **Call to Order**

The CSAWWA meeting of the Board, Officers, and Committee Chairs was called to order by Brian Gresehover, on Friday, January 30, 2015, at 9.30a.m.

Roll Call by Andy Cooper, with the following present:

B. Gresehover	J. Moore	R. Aurora
S. Liskovich	T. DiGenova	S. Shipe
G. Lake	J. Kirk	R. Dalton
A. Cooper	C. Chang	B. Flint
R. Penman	G. Rest	J. Hise
R. Wijetunge	J. Price	E. Reeder
A. Ballard-Landers	N. Lewis	J. Madagu
E. Held	D. Funk	L. Latour
JC Langley	R. Ellis	

Not in attendance

N. Boulay	J. Newbold	Z. Nejati
B. Aylaian	A. Duke	G. Geck
C. Daly	M. Lewis	
D. Smith	A. Perry	

2. **Approval of Minutes:** motion to approve minutes – J. Moore, Seconded by G. Lake.

Minutes approved

3. **Remarks by Brian Gresehover, Chair:**


The Chair welcomed all board members and committee chairs, and thanked them for attending. He then introduced C. Chang, who is helping out with Spring Meeting.

New Calendar – thanks to the utilities who contributed photos at the last minute.

4. **Financial Report, Sophia Liskovich:**

The BOA checking account, period engineering 1/26/15 \$ 106,015.17

Certificate of deposit, period ending 1/26/15 \$25,035.57



Budget is approved, and committee requests were accepted as submitted.

5. Director's Report: J. Moore (full report attached)

Jean Bailey with Fairfax Water was elected as President Elect.

AWWA Business Plan was adopted, and CSAWWA Strategic Plan aligns with it. Primary elements are as follows, with focus on stronger relationship with Sections

- Member Engagement and Development
- Organizational Stewardship
- Knowledge Creation and Exchange
- Leadership and Advocacy

WIFIA – Federal loans for large infrastructure projects (\$20M or more) but this program prohibits the use of tax free municipal bonds for the remainder of the project cost. Likely to be the main topic at Fly-In.

6. Short Course – is there discussion about potential increase in attendance due to the new regulatory requirements, particularly in collection and distribution? Is Short Course ready? If you touch a valve you have to have a license. Registration can be limited through RegOnline. Also Washington College has one of four dorms unavailable due to construction.

7. Old Business

7.1 EPA Grants – G. Lake reported on CSAWWA's commitment to provide four training sessions – 2 in MD, 2 in DE. Training is free, we handle logistics. MD training is going to be held at Mount Airy's new Town Hall; DE will be held at Tidewater Utilities in Dover. We will need to provide facilitators, who would be willing to volunteer?? Dennis, Andy, Brian, Jay, JC, and others

7.2 Ad Hoc Strategic Plan Committee – G. Rest: our goals are in line with AWWA, but now we are drilling in to develop tactics to meet objectives. Four teams formed, to work on tactics. Two teams presented info, reports are attached:

7.2.1 **Knowledge Exchange:** D. Funk

7.2.2 **Water Policy and Public Information:** J. Price


8. Trustee & Committee Chair Breakouts

Committee Chairs met with their Trustees as groups for approximately 20 minutes, to discuss recent meetings and plans for upcoming events.

9. Trustee Reports to the Board

Trustee: D. Funk

Water Quality: J. Hise – looking at seminar in the spring on Algae



Asset Management: C. Daly - working on joint Asset Management workshop with CWEA that will be only for utilities. Thinking is that when it is open to everyone, it is overwhelmed by consultants, when the real need is for utilities to get training.

Water Distribution – Water storage quality webinar – powerpoint is available to all. Minor challenge getting the webinar component. Should CSAWWA get a subscription to Go To Meeting? R. Ellis to provide detailed cost info on subscription – will submit budget request form with D. Funk/T. DiGenova.

Water Reuse webinar on March 19th – joint event, also a November 5th full-day seminar

Customer Service seminar October 7th during Customer Service Week October 5-9

Trustee: R. Penman

Student Affairs Committee: R. Wijetunge - Feb 13th Career Fair will be at ESB. 65 students have registered, 12 firms, 5 municipalities. Looking to add sponsorships for breakfast and lunch. Likely to be a huge success!

YP had happy hour in January. Planning one for March – meeting February 4th. YP Summit is February 17th in Dallas, TX. L. Latour and P. Hanson to attend.

Membership – put together Utility Focus with Lewes, DE for *Chesapeake Magazine*. Membership Summit in Denver Feb. 4-6 – R. Penman and R. Ellis attending. Since we met our membership goal, we will be receiving an award from the Association, R. Penman to report afterwards.

Operators – JC Langley is putting info together now to get the Operator of the Year Award out as early as possible.

Diversification – planning college outreach


Spring Meeting – set for May 15th at the Naval Academy. Limited to 12 vendors.

Tricon exhibit hall goes on sale Feb 20th !

Trustee: J. Price

Public Relations – G. Rest is on target for the Spring Meeting. CSAWWA can support the winners in making sure that they submit to the national competition.

Gov't Affairs – S. Shipe provided info on the upcoming Berkley Springs International Water Taste Test competition, Feb 19-21. This year is 25th Anniversary.



Fly-in – S. Shipe: this year will be Mar 18-19, all are welcome to participate

Education/Training – looking to support everyone

EPA Grants Small Systems Training – lots of excellent material available through the grant presentations, but there are restrictions, primarily that the training be provided free.

Ad-Hoc Strategic Spending – A. Duke was waiting on budget to see how much money is available.

Trustee: D. Smith (absent)

E-Bulletin – T. DiGenova – switched from multiple topic emailing to individual, focused emails to promote one event at a time. This change has been well received.

Chesapeake Magazine – need a little more content for winter issue!

Spring Meeting – committee meets next week

10. New Business

Membership Drops – B. Flint - committee needs help getting to some of the dropped utility members. We did well with new member retention. Making the personal phone calls to new members makes a difference. L. Latour asked if YP's can be segregated out of the membership listing so YP's can contact them? Yes!

11. Calendar of events – set dates early! Get info to R. Ellis, especially any registration requests.

12. Next board meeting at WSSC, March 27th

13. Adjournment

Discussion ended at 12:15 pm, and J. Moore motioned to adjourn, seconded by J. Price, all were in favor.

Respectfully Submitted,

Rachel Ellis
Executive Director